

Minutes of Proceedings
Of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on February 22, 2017 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Dave Golwitzer, Julie Murphy, Karen Schaaf, Walter Krahenbuhl

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Scott Buchanan, General Counsel

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the February 1, 2017 regular meeting minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Neal 4, Rural Electric Project, IDWGP, HVAC system at the office, HVAC at the communications building, water main break, cable channel issues, power plant, AMU/Skylink, Bulk water station location, transmission pole inspections, 69kV Control panel upgrades, ISU Engineering design project, Eastland Heights, Ragbrai, YMCA, and relay testing.

The General Manager presented Change Order #1 for the 69kV Control panel labor and installation from CE Power Engineered Services, LLC. Trustee Golwitzer moved to approve the change order, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager presented a letter of intent for Iowa Wireless Services (IWS) to purchase the assets of AMU/Skylink. Trustee Murphy moved to authorize the General Manager to sign the letter, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed Resolution 2017-01, establishing the rates for Bulk Cable service. Trustee Golwitzer moved to approve the resolution, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The next meeting is scheduled for March 22, 2017 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 52,929.25
48806	ALGONA MUNICIPAL UTILITIES	SERVICES	24,165.00
48807	BAER, SHEILA	EMPLOYEE MISC	13.38
48808	DEGEN, ERIC	EMPLOYEE MISC	17.25
48809	IA DIST.WIND GEN.PROJECT	SHARED COSTS	617.69
48810	LINCOLN LIFE	DEFERRED COMP	4,180.00
48811	US DEPARTMENT OF EDUCATION	LR	169.47
48812	USAC	MECHANISM CHARGES	1,456.07
48813	ACCESS PROPERTY MGMT CO	ELECTRIC REFUND	85.53
48814	ACCESS SYSTEMS	SPAM FILTERING SERVICES	141.00
48815	ADVANTAGE ADMINISTRATORS	HRA ADMIN FEES	176.40
48816	ALGLONA 5K RUN/WALK	GOLD SPONSOR	500.00
48817	ALGONA CHAM. OF COMMERCE	ANNUAL DINNER	180.00
48818	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE	446.00
48819	ALGONA PLG. & HTG.	226 RICHARDSON AVE	1,173.92
48820	ALGONA PLUMBING & HEATING	CENTRAL AC REBATE 1801 E LOCUST	25.00
48821	MIKE/JENNIFER ALTMAN	COMMUNICATIONS REFUND	150.71
48822	AMERICAN GLASS COMPANY	KEYS	21.40
48823	AMU-SKYLINK. L.C.	SERVICE	1,166.00
48824	A-TEC RECYCLING INC.	RECYCLING SERVICES	459.02
48825	IDA ROSE BARONE	COMMUNICATIONS REFUND	91.76
48826	CRAIG BARSLOU	WINDOW REBATE	124.20
48827	LAUTER BEATON BERNAL	COMMUNICATIONS REFUND	46.63
48828	BGHS AFTER PROM PARTY	DONATION	25.00

48829	BISHOP GARRIGAN DANZ SQUAD	DONATION	25.00
48830	BOMGAARS	SUPPLIES	566.53
48831	BORDER STATES ELECTRIC	INVENTORY	1,363.56
48832	A.T. CELONI	COMMUNICATIONS REFUND	40.66
48833	CENTURYLINK	SERVICES	121.81
48834	CENTURYLINK	LOCAL INTERCONNECTION SERVICES	337.12
48835	CENTURYLINK	LOCAL MESSAGE COMPENSATION	1.61
48836	CHAPMAN METERING	METER TESTING SERVICES	14,246.79
48837	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,650.00
48838	DAYLIGHT DONUTS	LIGHTING REBATE	100.00
48839	DAZZLIN' DESIGNS	TIMESHEETS	81.86
48840	DGR ENGINEERING	DETENTION TANK DRAIN	18,500.50
48841	JOANN EISCHEN	WINDOW REBATE	485.70
48842	ELECTRICAL MATERIALS CO.	ELEMENT	89.16
48843	ELECTRONIC ENGINEERING	PAGING SERVICES	29.85
48844	ELECTRONIC SPECIALITIES, INC	PARTS	6.42
48845	LYNN FETT	WINDOW REBATE	120.30
48846	BARBARA FOX	COMMUNICATIONS REFUND	27.95
48847	FRIENDS OF ALGONA PUB.LIB	POETRY CONTEST	25.00
48848	JAY GEVING	TRUSTEE FEES	75.00
48849	DAVID GOLWITZER	TRUSTEE FEES	75.00
48850	HANSEN LOCK & KEY	COMMUNICATIONS REFUND	9.90
48851	HAWKINS INC.	CHEMICALS	5,125.54
48852	JAMES HENRIKSEN	CENTRAL AIR CONDITIONER REBATE	200.00
48853	EVELYN HUNT	COMMUNICATIONS REFUND	6.37
48854	I WIRELESS	SERVICES	3.54
48855	IOWA ASSN OF MUNI UTILITIES	EPAY LOAN PAYMENT	6,000.00
48856	IOWA COMMUNICATIONS ALLIANCE	WEBCAST - BILSTEN	65.00
48857	IOWA STATE BANK	CENTRAL AC REBATE	2,200.00
48858	IRBY	MATERIALS	1,193.50
48859	JCL SOLUTIONS	SUPPLIES	206.93
48860	JOHNSTON AUTOSTORES	SUPPLIES	456.71
48861	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
48862	KRIZ-DAVIS CO.	TOOLS	837.26
48863	ANDY/APRIL KRON	COMMUNICATIONS REFUND	11.99
48864	RANDY LARSEN	COMMUNICATIONS REFUND	20.28
48865	AARON/REBECCA LEWIS	COMMUNICATIONS REFUND	261.60
48866	JOYCE MACEK	COMMUNICATIONS REFUND	14.66
48867	MAXYIELD COOP	COMMUNICATIONS REFUND	69.28
48868	MEYER HOME IMPROVEMENT, INC	COMMUNICATIONS REFUND	18.93
48869	MIDAMERICAN COMP CORP	POSTAGE	4,299.62
48870	MIDAMERICAN ENERGY	SERVICES	89.23
48871	JULIE MURPHY	TRUSTEE FEES	75.00
48872	NECA SERVICES INC.	ANNUAL SUBSCRIPTION	165.00
48873	NIMECA	NERC ASSESSMENT FEE	1,974.81
48874	NORTHWEST COMM NETWORK	BANDWIDTH	954.00
48875	VIRLENE PINGEL	COMMUNICATIONS REFUND	30.42
48876	BRANDON REE	WINDOW REBATE	414.04
48877	RINGSORF, JOE	COMMUNICATIONS REFUND	3.91
48878	ROUTER12 NETWORKS LLC	SERVICE	300.00
48879	KAREN SCHAAF	TRUSTEE FEES	75.00
48880	SIGN WORKS	SIGNAGE UNIT 2	33.57
48881	MARSHA SMITH	COMMUNICATIONS REFUND	25.01
48882	SPENCER MUNICIPAL UTILITIES	SWITCHING SERVICES	5,518.61
48883	STT	HANDSET	28.00
48884	STUNDAHL CLEANING	CLEANING SERVICES	900.00
48885	STUNDAHL COLLISION & RESTOR	CENTRAL AC REBATE 920 S PHILLIPS	350.00
48886	TECHNOLOGY PLANNERS	HEADEND SERVICES	5,194.17
48887	THREADS	COAT	69.55
48888	UNITYPOINT CLINIC-OCCUPATIONAL	MEMBERSHIP DUES	50.00
48889	WALKER PLUMBING & HEATING	CENTRAL AC REBATE 920 S PHILLIPS	25.00
48890	WALLACE WATER COND.	RENTAL SERVICES	24.61
48891	WATER CONNECTION	SUPPLIES	25.30
48892	WSI CORPORATION	WEATHER SERVICES	532.40
48893	JARON BENZ	EMPLOYEE MISC	28.57
48894	TULSAT - NEBRASKA	REPAIR SERVICES	1,367.25
48895	US DEPARTMENT OF EDUCATION	LR	169.47
48896	VITZTHUM, ROD	EMPLOYEE MISC	44.91

48897	BRANDFX	TOP BOX	607.76
48898	A & M LAUNDRY	SUPPLIES	38.73
48899	ACCESS SYSTEMS	SERVICE HOURS	238.67
48900	AFLAC	PREMIUMS	642.10
48901	ALGONA MACHINE & SUPPLY	SNAP ON JOB	1,978.59
48902	ALGONA PLUMBING & HEATING	BARBARA BAER	25.00
48903	ALGONA PUBLISHING CO.	ADVERTISING	264.85
48904	ALGONA PUBLISHING COMPANY	NEWSPAPER	100.00
48905	AL'S REPAIR	SERVICES	119.84
48906	ALTEC INDUSTRIES INC.	ELECTRIC MISC	13.63
48907	ANTENNA TECH COMMUNICATIONS	RADAR INTERFERENCE FILTERS	2,730.16
48908	ARNOLD MOTOR SUPPLY	PARTS	215.22
48909	ASCAP	TOTAL ANNUAL LICENSE FEE	189.74
48910	A-TEC ENERGY CORP.	SERVICE	365.05
48911	AUREON NETWORK SERVICES	SERVICES	14,282.93
48912	BARBARA BAER	CENTRAL AIR CONDITIONER	200.00
48913	BMI CABLE & NEW MEDIA	ANNUAL LICENSE FEE	189.74
48914	BORDER STATES ELECTRIC	INVENTORY	7,238.55
48915	BROWN SHOE FIT CO	BOOTS/SUPPLIES	570.62
48916	BROWN SUPPLY COMPANY	INVENTORY	1,638.96
48917	BUSCHER'S SERVICE CENTER	FUEL	245.97
48918	CASEY'S GENERAL STORE	FUEL	39.64
48919	CENTRAL IOWA DISTRIBUTING	SUPPLIES	286.70
48920	CHROME TRUCK STOP	FUEL	1,159.37
48921	CINTAS CORPORATION #754	PHARMACY	125.63
48922	CITY OF ALGONA	ENGINEERING-MAIN STREET PROJECT	1,504.12
48923	COOK'S SCRAP IRON & METAL	SERVICE	5.81
48924	CUMMINS SALES AND SERVICE	INSPECTION SERVICES	530.60
48925	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	856.57
48926	DUMP IT INC.	DUMPSTER	369.46
48927	ESRI, INC	GIS PROGRAMMING	800.00
48928	FASTENAL COMPANY	SUPPLIES	429.56
48929	FIVE STAR TOOL & SUPPLY	TOOLS	32.05
48930	HACH CHEMICAL CO.	WATER TREATMENT TESTING	869.65
48931	BRENDA CLARK HAMILTON	WELLNESS PRESENTATION	400.00
48932	HOMETOWN DISTRIBUTING LLC	ICE MELT	335.45
48933	LIZ HURLBURT	WINDOW REBATE	815.00
48934	HYGIENIC LABORATORY - AR	TESTING SERVICES	94.50
48935	IA DIST.WIND GEN.PROJECT	SHARED COSTS	293.18
48936	IGLASS NETWORKS	MONITORING SERVICES	500.00
48937	IOWA COMMUNICATIONS ALLIANCE	AME REGISTRATION	975.00
48938	IRBY	DECALS	855.23
48939	IWLA CLAY TARGET ACCOUNT	SPONSORSHIP	100.00
48940	JACK'S OK TIRE SERVICE	REPAIRS	994.29
48941	JOHNSTON AUTOSTORES	PARTS	63.15
48942	KLGA - FM	ADVERTISING	964.50
48943	JOHN KORTENBER	WINDOW REBATE	724.30
48944	KRIZ-DAVIS CO.	RISE POLE ARRESTOR	644.91
48945	METERING & TECHNOLOGY SOLUTIONS	ANTENNA KITS	111.60
48946	MIDAMERICAN ENERGY	SERVICE	272.21
48947	MIDAMERICAN ENERGY CO.	SERVICE	337.39
48948	DEB MILLER	APPLIANCE REBATE - AC	200.00
48949	MOTOR INN OF ALGONA INC	PARTS	51.31
48950	NG-911, INC	DATABASE	150.00
48951	NIMECA	ANNUAL APPA DUES	7,037.84
48952	NORTH IA LUMBER	SUPPLIES	155.66
48953	NORTH IOWA MECHANICAL	APPLIANCE REBATE - MILLER	25.00
48954	NORTH IOWA MECHANICAL	PARTS	68.48
48955	NORTHERN IOWA COMMUNICATIONS	BANDWIDTH	9,502.77
48956	NUGENCO	SERVICE TRANSFORMER ENCLOSURE	856.00
48957	PITNEY BOWES INC	POSTAGE INK	137.67
48958	PROFESSIONAL COMPUTER SYSTEMS	UTILISMART	3,318.54
48959	RESCO	METER SEALS	2,386.10
48960	ROUTER12 NETWORKS LLC	INTERNET SERVICES	1,060.00
48961	SECURITY COVERAGE	SECUREIT PLUS	44.00
48962	STT	HANDSET	28.00
48963	TEREX SERVICES	PARTS	267.75
48964	THREADS	EMPLOYEE CLOTHING	4,590.28

48965	TRIBUNE MEDIA SERVICES, LLD	WEATHER SERVICES	88.25
48966	TRUPKE ELECTRIC MOTOR	NITROGEN	31.89
48967	ZIEGLER INC.	PARTS	569.44
8802060	IOWA STATE BANK	COMM LOAN PAYMENT	18,723.17
8802061	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
8802062	TREASURER STATE OF IOWA	STATE INCOME TAX WITHHOLDING	7,598.00
8802063	EFTPS TRANSFER	PAYROLL TAXES	20,363.76
8802064	IPERS	IPERS WITHHOLDING	25,192.62
8802065	NATIONAL CABLE TELEVISION COOP	MATERIALS	1,331.06
8802066	I WIRELESS	SERVICES	643.85
8802067	MIDAMERICAN ENERGY	NEAL 4 CASH REQUIREMENT	171,000.00
8802068	I WIRELESS	SERVICES	545.63
8802069	EFT - SALES TAX TRANSFER	SALES TAX	28,947.00
8802070	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,178.53
8802071	NATIONAL CABLE TELEVISION COOP	MODEMS	14,039.03
8802072	EFTPS TRANSFER	PAYROLL TAXES	20,193.66
8802073	I WIRELESS	SERVICES	148.06
8802074	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	190.76