

July 29, 2015  
Algona, Iowa

Minutes of Proceedings  
Of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on July 29, 2015 at 11:00 A.M.

Present: Jay Geving, Chairperson; Trustees – Karen Schaaf, Julie Murphy, David Golwitzer

Absent: Walter Krahenbuhl

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Chief Financial Officer; Scott Buchanan, General Counsel

Chairperson Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the July 8, 2015 regular meeting minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board reviewed the June 2015 Financial Statements. Trustee Murphy moved to approve the financial statements and place them on file, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager updated the Board on a number of topics including Main Street reconstruction, study on water rates, electrical underground repairs, Performing Arts Center, Algona High School improvements, Joe Henry, School house move, Southwest Power pool, equipment upgrades to the fiber ring, Long Lines fiber, vehicle mileage reimbursement, Solar development, Neal 4, IDWGP, distributed generation, Basin Electric, and the Eastland Heights infrastructure project.

The next meeting is August 19, 2015 at 11:00 A.M.

Upon motion and vote, the meeting adjourned at 12:00 P.M.

/s/ Jay B. Geving  
Jay B. Geving, Chairperson

Attest:

/s/ Brien Rindone  
Brien Rindone, Secretary

The following Vouchers were approved:

| Chk # | Vendor                        | Description                 | Amount       |
|-------|-------------------------------|-----------------------------|--------------|
|       | PAYROLL                       |                             | \$ 53,100.02 |
| 44600 | AFLAC                         | PREMIUMS                    | 780.60       |
| 44601 | BOMGAARS                      | SUPPLIES                    | 284.27       |
| 44602 | IA DIST.WIND GEN.PROJECT      | POWER                       | 4,571.07     |
| 44603 | US DEPARTMENT OF EDUCATION    | LR                          | 161.05       |
| 44604 | ADVANTAGE ADMINISTRATORS      | HRA ADMIN FEES              | 171.50       |
| 44605 | ALGONA MUNICIPAL UTILITIE     | PROJECT SHARE               | 308.50       |
| 44606 | BILSTEN, JOHN                 | EMPLOYEE MISC               | 137.50       |
| 44607 | DEPARTMENT OF TREASURY        | 720-V                       | 72.80        |
| 44608 | JENNINGS, ROBERT M.           | EMPLOYEE MISC               | 63.00        |
| 44609 | KIWANIS CLUB OF ALGONA        | DUES                        | 104.00       |
| 44610 | KOSSUTH COUNTY EMERGENCY MNGT | 911 REMITTANCE              | 5,172.05     |
| 44611 | NIMECA                        | MCR PERFORMANCE             | 399.00       |
| 44612 | UNITED STATES TREASURY        | FICA                        | 48.67        |
| 44613 | A & M LAUNDRY                 | SUPPLIES                    | 77.46        |
| 44614 | ACCESS SYSTEMS                | SPAM FILTERING SERVICES     | 141.00       |
| 44615 | ALGONA CHAM. OF COMMERCE      | 1/4 ABATE ADVERTISING       | 52.50        |
| 44616 | ALGONA HEARING CENTER         | TESTING SERVICES            | 950.00       |
| 44617 | ALGONA LODGE & SUITES         | LED LIGHTING & HVAC REBATES | 9,180.84     |
| 44618 | ALGONA MUNICIPAL UTILITIES    | SERVICES                    | 1,837.63     |
| 44619 | ALGONA PLG. & HTG.            | SUPPLIES - WATER DEPT       | 162.24       |
| 44620 | ALGONA PLUMBING & HEATING     | APPLIANCE REBATE - BOEVER   | 50.00        |

|       |                                |                             |           |
|-------|--------------------------------|-----------------------------|-----------|
| 44621 | ALGONA PUBLISHING CO.          | ADVERTISING SERVICES        | 255.90    |
| 44622 | ALLIANCE CONNECT               | LONG DISTANCE SERVICES      | 372.18    |
| 44623 | BIERSTEDT, MARK                | ELECTRIC MTR CONV REBATE    | 75.00     |
| 44624 | KIM BOEVER                     | APPLIANCE REBATE - AC       | 350.00    |
| 44625 | BORDER STATES ELECTRIC         | CREDIT INVOICE              | 1,023.94  |
| 44626 | JAMES/KATHY BREINER            | WINDOW REBATE               | 445.76    |
| 44627 | BROWN SUPPLY COMPANY           | MATERIALS                   | 1,081.46  |
| 44628 | BUGS N STUFF                   | SERVICE                     | 77.04     |
| 44629 | BUSCHER BROS. IMPLEMENT        | PARTS                       | 10.30     |
| 44630 | BUSCHER'S SERVICE CENTER       | FUEL                        | 146.32    |
| 44631 | CASEY'S GENERAL STORE          | FUEL                        | 11.94     |
| 44632 | CENTRAL IOWA DISTRIBUTING      | SUPPLIES                    | 126.40    |
| 44633 | CHROME COUNTRY INN             | SERVICE                     | 37.45     |
| 44634 | CHROME TRUCK STOP              | FUEL                        | 2,049.33  |
| 44635 | CITY OF ALGONA                 | MAIN ST PROJECT             | 23,201.91 |
| 44636 | CLASS C SOLUTIONS GROUP        | SUPPLIES                    | 284.20    |
| 44637 | CONSORTIA CONSULTING BY TELEC  | CONSULTING SERVICES         | 3,100.00  |
| 44638 | COOK'S SCRAP IRON & METAL      | MATERIALS                   | 32.25     |
| 44639 | DAN PATTEN ROOFING             | POWER PLANT REPAIRS         | 1,245.72  |
| 44640 | DEAN MEYER ELECTRIC            | MERRYMAN BRIDGE SERVICE     | 128.59    |
| 44641 | TODD DECKER                    | ELECTRIC MTR CONV REBATE    | 75.00     |
| 44642 | DEX MEDIA EAST                 | ADVERTISING SERVICES        | 85.50     |
| 44643 | DIAMOND'S                      | EMPLOYEE CLOTHING           | 552.39    |
| 44644 | DIVERSIFIED ADJUSTMENT SERVICE | COLLECTION SERVICES         | 31.40     |
| 44645 | DURANT, MICHELLE               | APPLIANCE REBATE - WASHER   | 100.00    |
| 44646 | EISCHEN SALES INC              | CHEMICALS                   | 162.95    |
| 44647 | ELECTRICAL MATERIALS CO.       | INVENTORY                   | 298.99    |
| 44648 | ELECTRONIC ENGINEERING         | SERVICE                     | 28.39     |
| 44649 | ERPELDING EXCAVATING ENT       | 1515 E ELM ST               | 12,580.87 |
| 44650 | FAREWAY STORES                 | SUPPLIES                    | 111.93    |
| 44651 | FARM & HOME PUBLISHERS         | ADVERTISING SERVICES        | 544.00    |
| 44652 | GARDEN'S GATE                  | SUPPLIES                    | 118.00    |
| 44653 | HAWKINS INC.                   | CHEMICALS                   | 1,624.50  |
| 44654 | HORMEL FOODS                   | REBATE FOR 100HP FVD        | 4,000.00  |
| 44655 | HYGIENIC LABORATORY - AR       | TESTING SERVICES            | 94.00     |
| 44656 | I&S GROUP, INC                 | WATER MAIN HWY 18E          | 3,500.00  |
| 44657 | IA DEPT.OF NAT.RESOURCES       | ANNUAL WATER SUPPLY FEE     | 648.98    |
| 44658 | IA DIST.WIND GEN.PROJECT       | SHARED COSTS                | 1,852.01  |
| 44659 | IOWA ASSN OF MUNI UTILITIES    | OVERHEAD ELEC WORKSHOP      | 310.00    |
| 44660 | IOWA HOIST & CRANE, INC        | INSPECTION SERVICES         | 793.00    |
| 44661 | IOWA NETWORK SERVICES          | SERVICES                    | 11,106.26 |
| 44662 | IOWA ONE CALL                  | SERVICE                     | 556.50    |
| 44663 | IOWA UTILITIES BOARD           | 2016 ASSESSMENT IA ENERGY   | 9,286.00  |
| 44664 | JENNINGS, ROBERT               | WINDOW REBATE               | 1,303.19  |
| 44665 | KEITH JOHNSON                  | APPLIANCE REBATE - AC       | 200.00    |
| 44666 | KLGA - FM                      | ADVERTISING SERVICES        | 926.00    |
| 44667 | KOSSUTH REG. HLTH CTR          | WORK COMP                   | 111.00    |
| 44668 | KRIZ-DAVIS CO.                 | INVENTORY                   | 384.00    |
| 44669 | MIDAMERICAN ENERGY CO.         | SERVICE                     | 334.18    |
| 44670 | MIDWEST UNDERGROUND SUPPLY     | PARTS                       | 81.84     |
| 44671 | MOTOR INN OF ALGONA INC        | SERVICE                     | 221.51    |
| 44672 | NAPA AUTO PARTS-ALGONA         | PARTS                       | 7.49      |
| 44673 | NEU STAR                       | LNP & SOW                   | 218.75    |
| 44674 | NG-911, INC                    | DATABASE MANAGEMENT         | 150.00    |
| 44675 | NORTH IOWA COMM. ACTION        | ADMIN FEES                  | 8.17      |
| 44676 | NORTHERN IOWA COMMUNICATIONS   | BANDWIDTH                   | 10,936.65 |
| 44677 | KATHLEEN PLATHE                | METER CONVERSION REBATE     | 75.00     |
| 44678 | PMC ADVANTAGE SERVICES, INC    | WC AND LIABILITY POLICIES   | 2,848.00  |
| 44679 | PRO-BUILD                      | MATERIALS                   | 68.95     |
| 44680 | PROFESSIONAL COMPUTER SYSTEMS  | UTILISMART FEES             | 3,006.82  |
| 44681 | RIVERSIDE MANUFACTURING CO     | EMPLOYEE CLOTHING           | 122.83    |
| 44682 | ROUTER12 NETWORKS LLC          | PROVISIONING SOFTWARE       | 10,000.00 |
| 44683 | SKARSHAUG TESTING LABS         | TESTING SERVICES            | 209.67    |
| 44684 | T&R ELECTRIC                   | ELECTRIC SUPPLIES           | 1,640.00  |
| 44685 | TANTALUS                       | PROJECT MANAGEMENT SERVICES | 1,200.00  |
| 44686 | TRIBUNE MEDIA SERVICES, LLD    | WEATHER SERVICES            | 83.18     |
| 44687 | WALKER PLUMBING & HEATING      | APPLIANCE REBATE - JOHNSON  | 25.00     |
| 44688 | WHEELER WORLD INC              | POWER PLANT REPAIRS         | 844.12    |
| 44689 | DENNIS WIEGAND                 | APPLIANCE REBATE - AC       | 350.00    |
| 44690 | WSI CORPORATION                | SERVICE                     | 242.00    |

|         |                                |                          |            |
|---------|--------------------------------|--------------------------|------------|
| 44691   | PROTHMAN, JEREMY               | EMPLOYEE MISC            | 165.60     |
| 44692   | RINDONE, BRIEN                 | EMPLOYEE MISC            | 81.64      |
| 44693   | US DEPARTMENT OF EDUCATION     | LR                       | 161.05     |
| 44694   | AVESIS THIRD PARTY ADMIN       | PREMIUMS                 | 555.24     |
| 44695   | BIG 10                         | SUBS                     | 2,480.86   |
| 44696   | FOX SPORTS NET NORTH           | SUBS                     | 6,498.94   |
| 44697   | HY-VEE                         | PURCHASES                | 103.12     |
| 44698   | IN DEMAND                      | PPV'S                    | 250.00     |
| 44699   | MG MEDIA S.A.R.L               | PPV'S                    | 34.01      |
| 44700   | NEXSTAR                        | RETRANSMISSION           | 3,917.25   |
| 44701   | PAPPAS TELECASTING OF IOWA     | RETRANSMISSION           | 961.40     |
| 44702   | ROVI                           | SUBS                     | 1,404.42   |
| 44703   | SHOWTIME NETWORKS INC          | SUBS                     | 428.22     |
| 44704   | SINCLAIR BROADCAST GROUP INC   | RETRANSMISSION           | 3,845.60   |
| 44705   | TOWER DISTRIBUTION CO          | SUBS                     | 3,394.95   |
| 44706   | CARD CENTER                    | PURCHASES                | 4,191.90   |
| 44707   | KAJEWSKI, STEPHEN              | EMPLOYEE MISC            | 25.00      |
| 44708   | METLIFE SMALL BUSINESS CENTER  | PREMIUMS                 | 5,379.86   |
| 44709   | KATHLEEN PLATHE                | ELECTRIC MTR CONV REBATE | 75.00      |
| 8801866 | IPERS                          | IPERS WITHHOLDING        | 24,847.95  |
| 8801867 | NORTHWEST BANK - WIRE TRANS    | NEAL 4 CASH REQUIREMENT  | 370,000.00 |
| 8801868 | ADVANTAGE ADMINISTRATORS       | FLEX REIMBURSEMENT       | 2,284.12   |
| 8801869 | EFTPS TRANSFER                 | PAYROLL TAXES            | 19,994.96  |
| 8801870 | TREASURER STATE OF IOWA        | STATE INCOME WITHHOLDING | 7,354.00   |
| 8801871 | TREASURER, STATE OF IOWA       | USE TAX                  | 1,577.00   |
| 8801872 | EFT - FEDERAL EXCISE TAX       | EXCISE TAX               | 1,223.91   |
| 8801873 | USAC                           | MECHANISM CHARGES        | 1,572.99   |
| 8801874 | NATIONAL CABLE TELEVISION COOP | SUBS                     | 66,466.71  |
| 8801875 | ADVANTAGE ADMINISTRATORS       | HRA REIMBURSEMENT        | 490.40     |
| 8801876 | EFT - SALES TAX TRANSFER       | SALES TAX                | 38,639.00  |
| 8801877 | NATIONAL CABLE TELEVISION COOP | MATERIALS                | 7,295.36   |
| 8801878 | INTERSTATE TRS FUND            | MONTHLY ASSESSMENT       | 144.82     |
| 8801879 | EFT - SALES TAX TRANSFER       | SALES TAX                | 11,721.00  |
| 8801880 | ADVANTAGE ADMINISTRATORS       | FLEX REIMBURSEMENT       | 2,284.12   |
| 8801881 | EFTPS TRANSFER                 | PAYROLL TAXES            | 20,343.58  |