

Minutes of Proceedings
of the
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on October 4, 2013 at 11:00 A.M

Present: Jay Geving, Chairman; Trustees – Walter Krahenbuhl, Karen Schaaf, David Golwitzer, Julie Murphy

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan – General Counsel

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the September 13, 2013 regular meeting minutes, and approval of the monthly vouchers. Trustee Schaaf moved to approve the consent agenda, seconded by Trustee Krahenbuhl. Motion carried unanimously.

Chairman Geving called the Public Hearing for Authorization to Approve Plans and Specifications, Proposed Form of Contract, and Estimate of Costs for Furnishing of Air Pollution Control Equipment. Trustee Golwitzer moved to close the Public Hearing, seconded by Trustee Murphy. Roll Call votes were as follows: Geving, yes; Krahenbuhl, yes; Schaaf, yes; Golwitzer, yes; Murphy, yes. Motion carried unanimously.

The Board reviewed the plans and specifications, proposed form of contract, and estimate of costs for furnishing of air pollution control equipment. Trustee Schaaf moved to approve, seconded by Trustee Golwitzer. Motion carried unanimously.

The General Manager presented the bids, as listed below, for furnishing of air pollution control equipment. Trustee Krahenbuhl moved to accept the bid from Girtz Global Solutions, LLC, seconded by Trustee Schaaf. Motion carried unanimously.

Farbee Mechanical, Inc	Hickman, NE
DCL America, Inc	Houston, TX
Girtz Global Solutions, LLC	Monticello, IN
Fairbanks Morse Engines	Beloit, WI
Ziegler Power Systems	Shakopee, MN

The Board reviewed the August 2013 Financial Statements. Trustee Murphy moved to approve the financial statements and place them on file, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the Algona Municipal Utilities open house, downtown alley project, Algona Community Schools Advertising opportunity, downtown fiber project, IDWGP owners' meeting, Neal 4 scheduled outage, AMI metering project, YMCA capital campaign, water main and sanitary sewer extensions on Hwy 18, telephone switch installation, and communications promotions.

The next meetings are as follows:

- November 1, 2013 at 11:00 A.M. – Regular Meeting
- November 26, 2013 at 11:00 A.M. – Regular Meeting and Public Hearing

Upon motion and vote, the meeting adjourned at 12:30 P.M.

/s/ Jay B. Geving
Jay B. Geving, Chairman

Attest:

/s/ Brien Rindone
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 102,661.23
40127	BAER, SHEILA	EMPLOYEE MISC	229.96
40128	JARON BENZ	EMPLOYEE MISC	332.31
40129	SMITH, DANIEL	EMPLOYEE MISC	130.26
40130	HEATH VILETA	EMPLOYEE MISC	124.00
40131	GODFATHER'S PIZZA	BOARD MEETING	41.17
40132	AKTION CLUB OF ALGONA	DONATION	65.00
40133	A & M LAUNDRY	SUPPLIES	38.73
40134	AHLERS & COONEY, P.C.	LEGAL SERVICES	865.50
40135	ALGONA MACHINE & SUPPLY	SERVICE	74.90
40136	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	1,290.03
40137	ALGONA PLUMBING & HEATING	APPL REB - BLOCKER	40.00
40138	ALGONA PUBLISHING CO.	ADVERTISING AND SUPPLIES	1,835.71

40139	ALGONA PUBLISHING COMPANY	NIE NEWSPAPERS	15.00
40140	AMERICAN GLASS COMPANY	HEATED LIGHT COVER	34.50
40141	ARNOLD MOTOR SUPPLY	PARTS	171.90
40142	BARNES DISTRIBUTION	SUPPLIES	1,394.12
40143	MARILYN BERTE	APPL REB - WASHER	100.00
40144	MAKR OR VICKIE BIERSTEDT	APPL REB - WTR HTR	50.00
40145	RICHARD/TERESA BLOCKER	APPL REB - WTR HTR	50.00
40146	BROWN SHOE FIT CO	SUPPLIES	1,223.55
40147	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	330.00
40148	JIM BUSCHER	WINDOW REBATE	232.36
40149	BUSCHER BROS. IMPLEMENT	PARTS	145.24
40150	BUSCHER'S SERVICE CENTER	FUEL	1,615.62
40151	CASEY'S GENERAL STORE	FUEL	1,915.11
40152	CENTRAL IOWA DISTRIBUTING	SUPPLIES	70.20
40153	CERTIFIED LABORATORIES	SUPPLIES	110.00
40154	COMPLIANCE SERVICES, INC	TESTING SERVICES	4,400.00
40155	COMPUTER SYSTEMS ASSOCIATES	MAIL FOUNDRY AND SUPPLIES	87.72
40156	DAN-D LASER CARTRIDGES	TONER	171.20
40157	DEAN MEYER ELECTRIC	SERVICE - FINN DR SUBSTATION	723.00
40158	DEX MEDIA EAST	ADVERTISING SERVICES	78.50
40159	DIAMOND'S	EMPLOYEE CLOTHING	482.57
40160	BARBARA DOWNING	ELECTRIC REFUND	14.11
40161	EISCHEN SALES INC	OIL CAP	5.95
40162	ELECTRICAL MATERIALS CO.	CONDUIT	307.13
40163	ELECTRONIC SPECIALITIES, INC	SERVICE	321.16
40164	SIDNEY ELLEFSON	METER CONVERSION REBATE	73.81
40165	TOM ERPELDING	WINDOW REBATE	467.68
40166	ERPELDING EXCAVATING ENT	SERVICE LEAK	1,925.00
40167	EXCEPTIONAL OPPORTUNITIES	SHREDDING SERVICES	13.75
40168	FAREWAY STORES	SUPPLIES	260.00
40169	ARNOLD W FENSKE	APPL REB - AC	200.00
40170	JASON FEUCHT	APPL REB - WASHER	100.00
40171	FIVE STAR TOOL & SUPPLY	TOOLS	141.83
40172	HYGIENIC LABORATORY - AR	TESTING SERVICES	300.00
40173	I&S GROUP, INC	WHITE TRANSFER AND STORAGE	3,600.00
40174	IA DIST.WIND GEN.PROJECT	SHARED COSTS	547.52
40175	IGLASS NETWORKS	NETWORK MONITORING	500.00
40176	IOWA ASSN OF MUNI UTILITIES	NCISA BILLING	815.56
40177	IOWA NETWORK SERVICES	SERVICES	15,798.27
40178	IOWA ONE CALL	SERVICE	125.40
40179	IOWA PRISON INDUSTRIES	SIGNS	774.65
40180	IOWA UTILITIES BOARD	ELECTRIC ASSESSMENT	14,008.00
40181	IRBY	TESTING SERIVES	284.06
40182	JACK'S OK TIRE SERVICE	SERVICE	237.49
40183	ROBERT JENNINGS	EMPLOYEE MISC	53.10
40184	K & H COOP OIL CO.	FUEL	247.51
40185	KCCI	RETRANSMISSION	5,556.00
40186	KLGA - FM	ADVERTISING SERVICES	774.00
40187	KOSS REG HLTH CTR FOUND	LEGACY BALL - SILVER SPONSOR	1,000.00
40188	KOSSUTH COUNTY TREASURER	UTILITY TAX	62,264.00
40189	KOSSUTH REG. HLTH CTR	EMPLOYEE MISC	189.00
40190	KRIZ-DAVIS CO.	MATERIALS	1,129.92
40191	MADISON GROUP, INC	INSTALLATION	11,990.00
40192	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLY	335.19
40193	RYAN MILLER	APPL REB - HEAT PUMP	1,000.00
40194	MUNICIPAL MANAGEMENT CORP	ISOLATE WATER LEAKS	1,600.00
40195	NG-911, INC	DATABASE MANAGEMENT	150.00
40196	NORTH IA LUMBER	MATERIALS	28.50
40197	NORTH IOWA COMM. ACTION	ELECTRIC REFUND - DOWNING	45.11
40198	NORTH IOWA MECHANICAL	APPL REB - FENSKE	150.00
40199	NORTHERN IOWA COMMUNICATIONS	BANDWITH	8,290.77
40200	PLYMOUTH COUNTY TREASURER	EXCISE TAX	507.50
40201	PRO ADVANTAGE SERVICES, INC	PREMIUMS	406.00
40202	PRO-BUILD	MATERIALS	133.02
40203	REDING GRAVEL & EXC.	SAND	36.04
40204	MIKE REIMERS	WINDOW REBATE	197.00
40205	SANDE CONSTRUCTION	SERVICE CALL	1,014.30
40206	DAN SCHREIBER	METER CONVERSION REBATE	75.00
40207	JIM SCHUMACHER	METER CONVERSION REBATES	500.00
40208	STT	SERVICE	58.00

40209	T&R ELECTRIC	REPAIR SERVICES	1,327.00
40210	TANTALUS	EQUIPMENT	292.00
40211	THE WATER CONNECTION	CUPS	8.00
40212	TRIBUNE MEDIA SERVICES	WEATHER	78.41
40213	TRUPKE ELECTRIC MOTOR	SUPPLIES	21.40
40214	VANMETER INDUSTRIAL, INC	WIND FARM MATERIALS	452.74
40215	WALKER PLUMBING & HEATING	APPL REB - BIERSTEDT	40.00
40216	WEBSTER COUNTY TREASURER	TAXES	2,764.50
40217	WOODBURY COUNTY TREASURER	TAXES	18,147.00
40218	ZEE MEDICAL SERVICE CO.	SUPPLIES	151.35
40219	BBC AMERICA INC	SUBS	268.14
40220	BIG 10	SUBS	2,374.24
40221	DISCOVERY COMMUNICATIONS LLC	SUBS	474.58
40222	ESPN	SUBS	265.50
40223	JASON FETT	EMPLOYEE MISC	339.37
40224	FOX SPORTS NET NORTH	SUBS	5,902.16
40225	HILSABECK, KEVIN A.	EMPLOYEE MISC	120.80
40226	HUB TELEVISION NETWORKS, LLC	SUBS	128.79
40227	IN DEMAND	PPV'S	250.00
40228	KAAL	RETRANSMISSION	737.20
40229	LIN TELEVISION CORP	RETRANSMISSION	1,197.95
40230	MANWIN MEDIA SARL	PPV'S	51.21
40231	MANWIN MEDIA SARL (PLAYBOY)	PPV'S	9.54
40232	NATIONAL CABLE TELEVISION COOP	NTLC - REGISTRATION	600.00
40233	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	829.35
40234	ROVI	SUBS	1,389.95
40235	SHOWTIME NETWORKS INC	SUBS	471.88
40236	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	2,580.20
40237	TOWER DISTRIBUTION CO	SUBS	353.91
40238	WOI-TV	RETRANSMISSION	1,658.70
40239	AVESIS THIRD PARTY ADMIN	PREMIUMS	460.46
40240	SMITH, DANIEL	EMPLOYEE MISC	40.00
40241	DANIEL R. SMITH	EMPLOYEE MISC	1,450.80
40242	VITZTHUM, ROD	EMPLOYEE MISC	2,450.00
40243	WELLMARK HEALTH PLAN	PREMIUMS	25,076.78
40244	BILSTEN, JOHN	EMPLOYEE MISC	127.50
40245	CARD CENTER	PURCHASES	1,754.57
40246	STEVE GRANDGENETT	EMPLOYEE MISC	35.90
40247	ROBERT JENNINGS	EMPLOYEE MISC	127.13
40248	KAJEWSKI, STEPHEN	EMPLOYEE MISC	309.40
40249	RFD TV	SUBS	143.78
40250	JERRY LARSEN	EMPLOYEE MISC	154.54
40251	MOE, LINDSEY	EMPLOYEE MISC	30.00
40252	HEATH VILETA	EMPLOYEE MISC	248.00
40253	LINCOLN LIFE	DEFERRED COMP	2,845.00
40254	RINDONE, BRIEN	EMPLOYEE MISC	180.36
8801460	EFT - SALES TAX TRANSFER	SALES TAX	23,597.00
8801461	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	184.67
8801462	EFT - SALES TAX TRANSFER	SALES TAX	11,863.00
8801463	EFTPS TRANSFER	PAYROLL TAXES	19,128.72
8801464	NATIONAL CABLE TELEVISION COOP	SUBS	55,780.52
8801465	NIMECA	POWER BILLING	46,223.99