

Minutes of Proceedings  
of the  
Algona Municipal Utilities' Board of Trustees

A meeting of the Board of Trustees of the Algona Municipal Utilities was held in the office of the Algona Municipal Utilities at 104 W. Call Street, Algona, Iowa on September 3, 2013 at 11:00 A.M

Present: Jay Geving, Chairman; Trustees – Walter Krahenbuhl, Karen Schaaf, David Golwitzer, Julie Murphy

Absent: None

Also Present: John Bilsten, General Manager; Brien Rindone, Secretary – Comptroller; Scott Buchanan – General Counsel; Greg Bradley, YMCA; Kristie Brown, Iowa State Bank; Tom Goodrich, Pharmacists Mutual

Chairman Geving called the meeting to order at 11:00 A.M.

The consent agenda included adoption of the agenda, approval of the July 31, 2013 regular meeting minutes, and approval of the monthly vouchers. Trustee Krahenbuhl moved to approve the consent agenda, seconded by Trustee Golwitzer. Motion carried unanimously.

The Board heard a presentation from Greg Bradley, Kristie Brown, and Tom Goodrich about the YMCA Capital Campaign.

The Board reviewed the July 2013 Financial Statements. Trustee Murphy moved to approve the financial statements and place them on file, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager updated the Board on a number of topics including the downtown alley project, White Transfer and Storage warehouse water main extension, downtown fiber project, new fiber connection, water main and sanitary sewer extensions on Hwy 18, RICE-NESHAP compliance, telephone switch installation, a brief internet outage, Roan St property, and communications promotions.

The Board reviewed the Iowa Association of Municipal Utilities Loan and Disbursement agreement for an Energy Management Improvement Loan. Trustee Golwitzer moved to authorize the General Manager to sign the agreement, seconded by Trustee Krahenbuhl. Motion carried unanimously.

The General Manager presented an engineering agreement for the East Water Tower Repair and Repaint with DGR Engineering. Trustee Krahenbuhl moved to approve the agreement, seconded by Trustee Schaaf. Motion carried unanimously.

The Board reviewed an engineering agreement for the 13.8kV Metalclad Switchgear Control Panel Replacement with DGR Engineering. Trustee Murphy moved to approve the agreement, seconded by Trustee Schaaf. Motion carried unanimously.

The General Manager discussed an AMU Customer Appreciation Event and Open House. Trustee Krahenbuhl moved to approve the date and time as October 10, 2013 from 1:00 P.M. – 6:00 P.M., seconded by Trustee Golwitzer. Motion carried unanimously.

The next meetings are as follows:

- September 13, 2013 at 12:00 P.M. – Regular Meeting
- September 25, 2013 at 2:00 P.M. – Bid Letting
- October 4, 2013 at 11:00 A.M. – Regular Meeting and Public Hearing
- November 1, 2013 at 11:00 A.M. – Regular Meeting

Upon motion and vote, the meeting adjourned at 12:30 P.M.

/s/ Jay B. Geving  
Jay B. Geving, Chairman

Attest:  
/s/ Brien Rindone  
Brien Rindone, Secretary

The following Vouchers were approved:

Chk #	Vendor	Description	Amount
	PAYROLL		\$ 158,508.68
39786	AFLAC	PREMIUMS	626.32
39787	AVESIS THIRD PARTY ADMIN	PREMIUMS	460.46
39789	STEPHANIE FORTUNE	FLEX SPENDING	492.45
39790	IOWA STATE BANK	IA STATE BANK RESP	4,416.72
39791	WELLMARK HEALTH PLAN	PREMIUMS	25,076.78
39792	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	963.38
39793	IOWA STATE BANK	COMM LOAN PAYMENT	3,971.58
39794	IOWA STATE BANK	COMM LOAN PAYMENT	17,856.78
39795	ROBERT JENNINGS	EMPLOYEE MISC	40.00
39796	HEATH VILETA	EMPLOYEE MISC	220.00
39797	ALGONA BAND DAY FIELD SHOW	GOLD SPONSOR	200.00
39798	ALGONA MACHINE & SUPPLY	MATERIALS	47.12
39799	ALGONA MUNICIPAL UTIL.	MEDICAL SELF INSURANCE FUND	446.00
39800	ALGONA MUNICIPAL UTILITIES	COMM SERVICES	11,999.09
39801	ALGONA PLG. & HTG.	MATERIALS - DONATION	71.15
39802	ALGONA PUBLIC LIBRARY	USAC FUNDING	630.29
39803	AMERICAN GLASS COMPANY	WINDOW REPAIR IN OFFICE	55.85
39804	BARNES DISTRIBUTION	SUPPLIES	1,191.33
39805	BLANE BECKER	APPL REBATE - WASHER	100.00
39806	BESCH, DICK	METER CONVERSION REBATE	150.00
39807	BISHOP GARRIGAN HIGH SCHOOL	USAC FUNDING	1,252.20

39808	BOMGAARS	SUPPLIES	577.09
39809	BILL OR JEANNE BROWN	WINDOW REBATE	292.14
39810	BROWN SUPPLY COMPANY	SUPPLIES	2,321.13
39811	BUCHANAN BIBLER & GABOR	LEGAL SERVICES	105.00
39812	BUGS N STUFF	PEST CONTROL SERVICE	74.90
39813	CENTRAL IOWA DISTRIBUTING	SUPPLIES	135.10
39814	CENTURYLINK	SERVICE	109.53
39815	CENTURYLINK	LOCAL INTERCONNECTION	228.30
39816	CHALLY REPAIR	SERVICE	56.66
39817	CONSORTIA CONSULTING BY TELEC	CONSULTING SERVICES	1,450.00
39818	WORLDWIDE DIGITAL COMPANY	REPAIR SERVICES	187.60
39819	CORE TELECOM SYSTEMS, INC	POWER SUPPLY	308.13
39820	CORN BELT POWER COOP	ENERGY	49,569.00
39821	CRESCENT ELECTRIC SUPPLY	LIGHTS	62.05
39822	CUMMINS CENTRAL POWER	INSPECTION SERVICES	901.30
39823	DAN-D LASER CARTRIDGES	TONER	85.60
39824	DGR ENGINEERING	DOWNTOWN ALLEY PROJECT	7,779.50
39825	DITCH WITCH - IOWA INC	SUPPLIES	92.91
39826	DUMP IT INC.	DUMPSTER	303.35
39827	ELECTRONIC SPECIALITIES, INC	ANTENNA	240.38
39828	ERPELDING EXCAVATING ENT	LOCATE FOR ELECTRIC DEPT	1,921.25
39829	EXCEPTIONAL OPPORTUNITIES	DONATION FOR GOLF OUTING	50.00
39830	FARMERS COOPERATIVE ELEV.	PROPANE/CYLINDER	225.45
39831	STEVEN R FISH	COMM REFUND	51.88
39832	FOERTSCH P & H	APPL REBATE - SCHROEDER	100.00
39833	RAND/ANN GALE	COMM REFUND	179.50
39834	JAY GEVING	TRUSTEE FEES	75.00
39835	DAVID GOLWITZER	TRUSTEE FEES	75.00
39836	GOOD SAMARITAN SOCIETY	HOLE SPONSORSHIP	120.00
39837	GRAINGER	SUPPLIES	95.00
39838	GRAYBAR ELECTRIC CO INC	MATERIALS	1,894.83
39839	PAM/JIM HAAG	COMM REFUND	22.25
39840	HACH CHEMICAL CO.	SUPPLIES	506.81
39841	CHAD HARMS	COMM REFUND	106.41
39842	HAWKINS INC.	CHEMICALS	4,415.00
39843	HELMERS, ALVINA	COMM REFUND	37.26
39844	LANA HICKMAN	APPL REBATE - AC	200.00
39845	HOLMER, MARK	APPL REBATE - WASHER	100.00
39846	HYGIENIC LABORATORY - AR	TESTING SERVICES	106.00
39847	I WIRELESS	SERVICE	3.19
39848	IOWA ASSN OF MUNI UTILITIES	GOLFIN FOR SAFETY	200.00
39849	IOWA UTILITIES BOARD	ANNUAL FISCAL 2014 DUAL PARTY	456.00
39850	BRADLEY JENSEN	METER CONVERSION REBATE	450.00
39851	ROGER KEITH	WINDOW REBATE	205.20
39852	KOSS CO ECONOMIC DEV CORP	INTERN LUNCHEON	10.00
39853	WALTER KRAHENBUHL	TRUSTEE FEES	75.00
39854	KRIZ-DAVIS CO.	INVENTORY	149.16
39855	MIKE/EMILY LAMPE	COMM REFUND	50.00
39856	LINCOLN LIFE	DEFERRED COMP	2,745.00
39857	MEYER, DELORES	WINDOW REBATE	113.87
39858	MICHAELS ENERGY	ENERGY AUDITS	4,613.00
39859	MIDAMERICAN COMP CORP	BILLING SERVICES	4,932.79
39860	MIDAMERICAN ENERGY	SERVICE	458.03
39861	JULIE MURPHY	TRUSTEE FEES	75.00
39862	LUCAS NELSON	COMM REFUND	38.19
39863	NEU STAR	LNP CHARGES	400.00
39864	NORTHWEST COMM NETWORK	DS3	4,315.50
39865	NRG ENGERGY SERVICES, LLC	SUPPLIES	169.80
39866	PITNEY-BOWES INC.	RENTAL SERVICES	764.55
39867	PROFESSIONAL COMPUTER SYSTEMS	PCS CONFERENCE	2,278.36
39868	QC SUPPLY	COMM REFUND	50.00
39869	REDING GRAVEL & EXC.	WATER SERVICE - KOFAB	2,255.00
39870	DOUG REEMTSMA	WINDOW REBATE	546.62
39871	RUHNKE BROS SINCLAIR	FUEL	1,388.66
39872	SAFETEY-KLEEN	SUPPLIES	165.55
39873	MATT SAMP	APPL REBATE - WASHER	100.00
39874	KAREN SCHAAF	TRUSTEE FEES	75.00
39875	SCHOLZ CO., HAROLD K.	SERVICE	1,305.92
39876	BARRY SCHROEDER	APPL REBATE - AC	200.00
39877	SERVICE MASTER	METER CONVERSION REBATE	150.00

39878	SHOWTIME NETWORKS INC	SUBS	441.76
39879	SIGN WORKS	BANNERS/ IWIRELESS & AMU	305.67
39880	SMITH, DANIEL	EMPLOYEE MISC	57.00
39881	SPENCER MUNICIPAL UTILITIES	SWITCHING SERVICES	6,525.00
39882	STUNDAHL CLEANING	OFFICE CLEANING SERVICES	900.00
39883	TULSAT - NEBRASKA	REPAIR - EQUIPMENT	1,954.50
39884	USAC	MECHANISM CHARGES	1,358.83
39885	WALLACE WATER COND.	RENTAL	24.61
39886	WESCO DISTRIBUTION INC.	SUPPLIES	268.57
39887	ROBERT WILLE	COMM REFUND	20.05
39888	RITA ZIESMAN	COMM REFUND	111.21
39890	JARON BENZ	EMPLOYEE MISC	192.31
39891	ROBERT JENNINGS	EMPLOYEE MISC	66.40
39892	RINDONE, BRIEN	EMPLOYEE MISC	320.00
39893	JASON FETT	EMPLOYEE MISC	192.31
39894	IA DIST.WIND GEN.PROJECT	POWER PURCHASED	4,086.74
39895	KAJEWSKI, STEPHEN	EMPLOYEE MISC	95.69
39896	AFLAC	PREMIUMS	626.32
39897	KAJEWSKI, STEPHEN	EMPLOYEE MISC	61.00
39898	KENNE, PAUL	EMPLOYEE MISC	114.37
39899	MOE, LINDSEY	EMPLOYEE MISC	10.00
39900	METLIFE SMALL BUSINESS CENTER	PREMIUMS	2,450.05
39901	KEMNA AUTO CENTERS	2013 COMMUNICATION VEHICLE	32,798.00
39902	IOWA DOT	USE TAX 2013 CHEVY SILVERADO	1,639.90
39903	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICES	112.42
39904	JARON BENZ	EMPLOYEE MISC	66.49
39905	DORNBIER, DALE	EMPLOYEE MISC	480.00
39906	RINDONE, BRIEN	EMPLOYEE MISC	160.00
39907	HEATH VILETA	EMPLOYEE MISC	180.00
39908	ALGONA MUNICIPAL UTILITIES	WELLNESS	32.00
39909	A & M LAUNDRY	SUPPLIES	62.80
39910	AL'S REPAIR	REPAIR SERVICES	16.05
39911	ALGONA MUNICIPAL UTILITIES	ELECTRIC SERVICE	2,342.66
39912	ALGONA PLG. & HTG.	UNIT 3	109.00
39913	ALGONA PLUMBING & HEATING	APPL REBATE - FRIEDERS	190.00
39914	ALGONA PUBLISHING CO.	ADVERTISING SERVICES	530.54
39915	AMERICAN CONCRETE PRODUCTS	ALGONA PUB - CONCRETE	350.50
39916	AMERICAN GLASS COMPANY	SERVICES AT POWER PLANT	403.39
39917	AMERICAN MARINE INC.	BATTERY	118.72
39918	ANDERSON, JERRY	APPL REBATE - AC	350.00
39919	ARNOLD MOTOR SUPPLY	PARTS	13.85
39920	BARNES DISTRIBUTION	SUPPLIES	237.45
39921	BIG 10	SUBS	2,375.66
39922	BLACKHAWK SPRINKLERS INC	QUARTERLY INSPECTION	219.00
39923	BORDER STATES ELECTRIC	SUPPLIES	58.85
39924	BRIAN'S WELDING	NESHAP COMPLIANCE IMP	4,054.14
39925	DON BRISTOW	APPL REBATE - AC	350.00
39926	BROWN SHOE FIT CO	OFFICE SUPPLIES	154.94
39927	BUSCHER BROS. IMPLEMENT	PARTS	88.14
39928	BUSCHER'S SERVICE CENTER	FUEL	3,401.11
39929	CENTRAL CABLE CONTRACTORS INC	FIBER	5,942.80
39930	CHROME COUNTRY INN	SERVICE	109.19
39931	CHROME TRUCK STOP	FUEL	70.40
39932	CITY OF ALGONA	UPS CHARGES	250.24
39933	COLORS	PAINT	81.90
39934	COMPUTER SYSTEMS ASSOCIATES	MAIL FOUNDRY	75.00
39935	COOK'S SCRAP IRON & METAL	MATERIALS	145.26
39936	CUSTOM COUNTERTOPS & MORE	GROMMETS	9.00
39937	DAKOTA SUPPLY GROUP	MATERIALS- SHARON S	2,935.47
39938	DEX MEDIA EAST	ADVERTISING	78.50
39939	DGR ENGINEERING	DOWNTOWN ALLEY CONVERSION	5,978.49
39940	DISCOVERY COMM LLC	SUBS	471.90
39941	DITCH WITCH - IOWA INC	CREDIT INVOICE	1,338.10
39942	DIVERSIFIED ADJUSTMENT SERVICE	COLLECTION SERVICES	300.16
39943	DUMP IT INC.	SERVICES	303.35
39944	EDEN, CLINTON	WASHER REBATE	100.00
39945	ELECTRICAL MATERIALS CO.	MATERIALS	337.73
39946	ELECTRONIC SPECIALITIES, INC	BATTERY AND SERVICE	122.52
39947	ERPELDING EXCAVATING ENT	THILGES STORAGE HWY 18 E	14,497.05
39948	ERPELDING EXCAVATING ENTERPRIS	APPL REBATE - WATER HEATER	50.00

39949	ESPN	SUBS	264.90
39950	FAREWAY STORES	SUPPLIES	57.44
39951	FIVE STAR TOOL & SUPPLY	TOOLS	101.60
39952	FOERTSCH P & H	OAK ST WTR HTR REBATE #3, #7	170.00
39953	FOX SPORTS NET NORTH	SUBS	5,905.69
39954	CLARENCE FRIEDERS	APPL REBATE - AC	200.00
39955	GARRY, VICTOR	WTR HTR REBATE E OAK #3, #7	100.00
39956	GRAYBAR ELECTRIC CO INC	EQUIPMENT	10,103.39
39957	HAWKINS INC.	CHEMICALS	2,725.35
39958	HUB TELEVISION NETWORKS, LLC	SUBS	128.06
39959	HYGIENIC LABORATORY - AR	TESTING SERVICES	365.00
39960	IGLASS NETWORKS	MONITORING SERVICES	500.00
39961	IOWA NETWORK SERVICES	SERVICE	16,243.16
39962	IOWA ONE CALL	SERVICE	167.80
39963	JMV GRAPHIX	PLASTIC BAGS	624.67
39964	K & H COOP OIL CO.	FUEL	339.03
39965	KAAL	RETRANSMISSION	734.80
39966	KLGA - FM	ADVERTISING SERVICES	1,047.00
39967	KOHLHAAS, ELEANOR	WINDOW REPLACEMENT	702.70
39968	KOLLASCH, MILO	WINDOW REPLACEMENT REBATE	282.10
39969	KOSS CO ECONOMIC DEV CORP	COUNTY BREAKFAST	45.00
39970	KOSSUTH REG. HLTH CTR	DRUG SCREEN	80.00
39971	CHRIS LAWSON	APPL REBATE - AC	200.00
39972	LIN TELEVISION CORP	RETRANSMISSION	1,194.05
39973	WALTER B MACDONALD	METER CONVERSION REBATE	75.00
39974	MIDAMERICAN ENERGY CO.	GENERATOR POWER SUPPLIES	334.73
39975	NALCO COMPANY	SUPPLIES	1,408.00
39976	NAPA AUTO PARTS-ALGONA	PARTS	20.36
39977	NATIONAL GEOGRAPHIC CHANNEL	SUBS	236.79
39978	NATIONAL GEOGRAPHIC HD	SUBS	59.54
39979	NEU STAR	LNP	400.00
39980	NG-911, INC	DATABASE MANAGEMENT	150.00
39981	NORTH IA LUMBER	SUPPLIES	325.38
39982	NORTH IOWA MECHANICAL	APPL REBATE - BRISTOW	50.00
39983	NORTHERN IOWA COMM	BANDWIDTH	8,235.00
39984	OAK HILL CONSULTING	ENGINEERING SERVICES - FTTH	310.00
39985	PAPPAS TELECASTING OF IOWA	RETRANSMISSION	826.65
39986	PETERSON, MARTIN	WINDOW REBATE	176.20
39987	PETTY CASH	MISC	90.32
39988	POWER & TELEPHONE SUPPLY	MATERIALS	59.40
39989	PRO-BUILD	MATERIALS	169.21
39990	REBEARTH PRODUCTS, INC.	SUPPLIES	2,334.84
39991	ROETHLER ELECTRIC	MATERIALS	64.20
39992	ROVI	SUBS	1,382.07
39993	EMMALINE SEWICK	APPL REBATE - WATER HEATER	50.00
39994	SHOWTIME NETWORKS INC	SUBS	461.84
39995	SIGN WORKS	UNIT 16 SIGNAGE	190.32
39996	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	2,571.80
39997	SPORTSMAN'S CORNER, INC	PARTS	52.41
40001	TOWER DISTRIBUTION CO	SUBS	354.29
40002	TRIBUNE MEDIA SERVICES	WEATHER	78.41
40003	THE SIDWELL COMPANY	GIS SERVICES	5,328.00
40004	TRUPKE ELECTRIC MOTOR	SUPPLIES	54.17
40005	MARTHA WAGNER	WINDOW REBATE	120.10
40006	WALKER PLUMBING & HEATING	APPL REBATE - ERPELDING EXC	40.00
40007	UNITYPOINT CLINIC	TESTING SERVICES	74.00
40008	WOI-TV	RETRANSMISSION	1,653.30
40009	JAMES ZAUGG	WATER HEATER REBATE	50.00
40010	BBC AMERICA INC	SUBS	266.63
40011	JARON BENZ	EMPLOYEE MISC	192.31
40012	JASON FETT	EMPLOYEE MISC	192.31
40013	ROBERT JENNINGS	EMPLOYEE MISC	91.48
40014	RFD TV	SUBS	142.97
40015	DICK SJOGREN	COMM REFUND	103.22
40016	SMITH, DANIEL	EMPLOYEE MISC	128.10
40017	HEATH VILETA	EMPLOYEE MISC	200.00
40018	SMITH, DANIEL	EMPLOYEE MISC	937.86
40019	DORNBIER, DALE	EMPLOYEE MISC	96.30
40020	IN DEMAND	PPV'S	250.00
40021	MANWIN MEDIA SARL	PPV'S	51.72

40022	MANWIN MEDIA SARL (PLAYBOY)	PPV'S	19.08
40023	RINDONE, BRIEN	EMPLOYEE MISC	193.74
40024	WELLMARK HEALTH PLAN	PREMIUMS	25,076.78
40025	AVESIS THIRD PARTY ADMIN	PREMIUMS	460.46
40026	ERPELDING VOIGT & CO.	AIR CONDITIONER REBATE	200.00
40027	KAJEWSKI, STEPHEN	EMPLOYEE MISC	65.95
40028	ALGONA DUCKS UNLIMITED	DONATION	100.00
40029	JARON BENZ	EMPLOYEE MISC	192.31
40030	JASON FETT	EMPLOYEE MISC	192.31
40031	HEATH VILETA	EMPLOYEE MISC	185.00
8801433	NIMECA	MONTHLY BILLING	73,502.97
8801434	IPERS	IPERS WITHHOLDING	23,336.93
8801435	TREASURER STATE OF IOWA	STATE INCOME TAX WH	7,106.00
8801438	EFT - SALES TAX TRANSFER	SALES TAX REMITTANCE	21,735.00
8801439	NORTHWEST BANK - WIRE TRANS	NEAL 4 CASH REQUIREMENT	800,000.00
8801440	EFTPS TRANSFER	PAYROLL TAXES	19,951.81
8801441	EFT - FEDERAL EXCISE TAX	FEDERAL EXCISE TAX	1,385.93
8801442	EFT - SALES TAX TRANSFER	SALES TAX	24,190.00
8801443	INTERSTATE TRS FUND	MONTHLY ASSESSMENT	184.67
8801444	NATIONAL CABLE TELEVISION COOP	SUBS	55,447.95
8801445	EFT - SALES TAX TRANSFER	SALES TAX	11,965.00
8801446	EFTPS TRANSFER	PAYROLL TAXES	19,449.62
8801447	CARD CENTER	PURCHASES	1,571.04
8801448	CARD CENTER	PURCHASES	806.69
8801449	CARD CENTER	PURCHASE	1,028.03
8801450	CARD CENTER	PURCHASES	2,511.59
8801451	NIMECA	power billing	134,692.18